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		<b>Revision Number: 1</b> <b>Revision Date: July 18, 2011</b>
<b>Contact: ISO Director, Operations</b>		<b>Approved by: M/LCC Heads</b>
		<b>Review Due Date: July 18, 2013</b>

## Attachment G - Trainee Evaluation Form


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## Attachment G - Trainee Evaluation Form

**Training Dates:** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Name of Instructor:** \_\_\_\_\_


**Name of Course:** \_\_\_\_\_

Your evaluation of this training course will be used to improve upon future teaching of the course.

Please evaluate each area on the following scale: five (5) excellent (E), four (4) good (G), three (3) neutral (N), two (2) fair (F), to one (1) poor (P) not applicable (N/A). Please circle your choice.

<b>Course Content:</b>	<b>E</b>	<b>G</b>	<b>N</b>	<b>F</b>	<b>P</b>	<b>N/A</b>
Stated learning objectives were effectively met	5	4	3	2	1	_____
Applicable prerequisite requirements were appropriate	5	4	3	2	1	_____
Course materials relevant to course objectives	5	4	3	2	1	_____
Method of instruction appropriate for subject matter	5	4	3	2	1	_____
Time allotted for learning activity was appropriate	5	4	3	2	1	_____
Instructor was effective in delivery of course materials	5	4	3	2	1	_____
Facilities and training equipment was appropriate	5	4	3	2	1	_____
Materials issued for the course were appropriate	5	4	3	2	1	_____
Audio/visual materials were effective	5	4	3	2	1	_____

**Comments:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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## Attachment G Revision History

Rev. No.	Date	Reason
0	12/03/09	Initial version
1	07/18/11	Biennial review by procedure owner; Updated copyright date in Headers, Replaced Footer page numbers with Page X of Y format Made minor format changes, all text now Arial, Added Uncontrolled disclaimer to cover page; Replaced Student with Trainee in all instances Replaced form with form based on Continuing Education Administration Manual